

**PAAVAI ENGINEERING COLLEGE**  
**(Autonomous)**  
**Pachal, Namakkal.**

**CULTURAL COMMITTEE**

**Academic Year: 2025 – 2026**

**Objectives of the Committee:**

The main objective of the Cultural Committee is to motivate the students to participate in cultural events inside and outside the college and to encourage all the students to participate in ASTRA, Cultural events, Annual Day, Hostel day, etc. and everyone one gets benefited and inspired. Cultural Committee promotes and arrange extracurricular activities to bring out the inner talent and abilities of students in the performing arts. We at Cultural Committee not only celebrate and appreciate each other but also focused on growing by learning in all dimensions.

Faculty In-Charge : Mrs.A.Samundeeswari, AsP, ECE

| S.No | Name                | Designation          | Role                |
|------|---------------------|----------------------|---------------------|
| 1    | Dr.M.Premkumar      | Principal            | Chairman            |
| 2    | Mr.M.Mohan          | Professor, Chemistry | Overall Coordinator |
| 3    | Mrs.A.Samundeeswari | AsP, ECE             | Faculty Coordinator |
| 4    | Mr.C.Jayaraman      | IV B.E. CSE IOT      | Student Member      |
| 5    | Mr.I.Irfan Ali      | IV B.Tech PHARMA     | Student Member      |
| 6    | Mr.I.Ibrahim        | IV B.E CYBER         | Student Member      |
| 7    | Mr.R.Giriraj        | IV B.E. AERO         | Student Member      |
| 8    | Ms.N.Sivaranjani    | IV B.E. PHARMA       | Student Member      |
| 9    | Mr.A.Harshan kumar  | III B.E ECE          | Student Member      |
| 10   | Mr.A.P.Sridhar      | III B.E. CYBER       | Student Member      |
| 11   | Mr.P.Harishraj      | III B.E AI&ML        | Student Member      |
| 12   | Ms.K.Sudharsan      | III B.E AI&ML        | Student Member      |
| 13   | Ms.R.Pooja          | III B.Tech PHARMA    | Student Member      |
| 14   | Mr.V.Darvin         | II B.E CSE           | Student Member      |
| 15   | Mr.T.Saran vishal   | II B.E IT            | Student Member      |
| 16   | Ms.C.Rajashree      | II B.E CSE           | Student Member      |

  
**PRINCIPAL**

**PAAVAI ENGINEERING COLLEGE  
(AUTONOMOUS)  
PACHAL, NAMAKKAL**

REF: PEC/CC/AY2025-26/CIR-01

Date: 21.07.2025

**CIRCULAR**

The chairman of Cultural Committee is happy to constitute the committee with the following members for the Academic Year 2025 - 2026 to carry out various Cultural activities and events inside and outside our college campus.

| S.No | Name                | Designation          | Role                |
|------|---------------------|----------------------|---------------------|
| 1    | Dr.M.Premkumar      | Principal            | Chairman            |
| 2    | Mr.M.Mohan          | Professor, Chemistry | Overall Coordinator |
| 3    | Mrs.A.Samundeeswari | AsP, ECE             | Faculty Coordinator |
| 4    | Mr.C.Jayaraman      | IV B.E. CSE IOT      | Student Member      |
| 5    | Mr.I.Irfan Ali      | IV B.Tech PHARMA     | Student Member      |
| 6    | Mr.I.Ibrahim        | IV B.E CYBER         | Student Member      |
| 7    | Mr.R.Giriraj        | IV B.E. AERO         | Student Member      |
| 8    | Ms.N.Sivaranjani    | IV B.E. PHARMA       | Student Member      |
| 9    | Mr.A.Harshan kumar  | III B.E ECE          | Student Member      |
| 10   | Mr.A.P.Sridhar      | III B.E. CYBER       | Student Member      |
| 11   | Mr.P.Harishraj      | III B.E AI&ML        | Student Member      |
| 12   | Ms.K.Sudharsan      | III B.E AI&ML        | Student Member      |
| 13   | Ms.R.Pooja          | III B.Tech PHARMA    | Student Member      |
| 14   | Mr.V.Darvin         | II B.E CSE           | Student Member      |
| 15   | Mr.T.Saran vishal   | II B.E IT            | Student Member      |
| 16   | Ms.C.Rajashree      | II B.E CSE           | Student Member      |

**Functions and Responsibilities**

- \*To involve all our students in Cultural events inside and outside the college premises.
- \*To encourage and motivate the students to participate in ASTRA, Convivial day, Hostel day, etc.

Copy to:

1. All HoDs
2. Cultural Committee members

  
**PRINCIPAL**

## Role and Responsibilities

- The Cultural Committee shall be responsible for all intra and inter collegiate cultural events in the College.
- To plan and schedule cultural events for the academic year.
- The Convener of the committee shall conduct a meeting of the committee to discuss and delegate task
- Procedure to organize cultural events:
  - To obtain formal permission from the College authorities to arrange program
  - To decide the date, time and agenda of the program
  - To inform members of staff and students about the event
  - To arrange the venue and logistics (audio/video system, dais, podium etc).
  - To invite the Chief Guest and other dignitaries
  - To arrange mementos for guests and gifts/certificates for the participants
- The committee shall display on the Notice Board/Website information about festivals to be celebrate
- Events arranged for students in coordination with 'Students Cultural Committee' are
  - Festival Celebrations
  - ASTRA Celebrations
  - Annual Day Celebrations
- The Cultural Committee shall also be responsible for organizing the following events
  - First Year Induction Program
  - Independence Day
  - Republic Day
  - Women's Day
- To prepare and maintain records of all cultural activities.
- Any other duties the Director / Principal may assign.

**PAAVAI ENGINEERING COLLEGE  
(AUTONOMOUS)  
PACHAL, NAMAKKAL**

**REF: PEC/CC/AY2025-26/CIR-02**

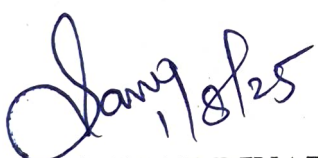
**Date: 01.08.2025**

**CIRCULAR**

The Cultural Committee members are hereby informed that there will be a meeting on 6<sup>th</sup> August 2025 at 10.00 am in Principal's office to discuss about the Cultural activities and other events as per the following agenda.

Agenda of the meeting:

1. To schedule various cultural activities
2. Any other points to be discussed

  
**FACULTY COORDINATOR**

  
**PRINCIPAL**

Copy to:

1. All HoDs
2. Cultural Committee members



**PAAVAI ENGINEERING COLLEGE**  
**(AUTONOMOUS)**  
**PACHAL, NAMAKKAL**

**REF: PEC/CC/AY2025-26/MOM1**

**Date: 06.08.2025**

**Cultural Committee – Minutes of Meeting**

|                 |   |                                                    |
|-----------------|---|----------------------------------------------------|
| Date of Meeting | : | 06.08.2025                                         |
| Timings         | : | 10.00 AM to 11.00 AM                               |
| Venue           | : | Principal Office                                   |
| Reference       | : | <b>PEC/CC/AY2025-26/CIR-02 dated on 01.08.2025</b> |

A meeting was conducted on 06.08.2025 by 10.00 am with the Cultural Committee members by Principal Dr.M.Premkumar. Mrs.A.Samundeeswari, AsP, ECE, welcomed the gathering, gave a brief introduction about the responsibilities of Cultural Committee.

The Overall Coordinator, Prof.M.Mohan, Function Coordinator briefed the agenda and requested the chairman of the committee to throw an insight of the agenda.

Agenda of the meeting:

1. To schedule various cultural activities
2. Any other points to be discussed

The Chairman of the committee Dr.M.Premkumar, Principal, Paavai Engineering College, welcomed everyone and highlighted the importance of Cultural Activities. He insisted the committee members to motivate the students to participate in cultural competitions.

Following are points discussed in the meeting:

- Independence Day and Republic Day Celebrations.
- Cultural events to be scheduled both semesters.
- Any other Special Day Celebrations.
- Other events will be scheduled based on the time to time requirements

The meeting concluded with thanks from the chairman.

List of Cultural Committee Members

| S.No | Name                | Designation          | Role                | Signature               |
|------|---------------------|----------------------|---------------------|-------------------------|
| 1    | Dr.M.Premkumar      | Principal            | Chairman            |                         |
| 2    | Mr.M.Mohan          | Professor, Chemistry | Overall Coordinator |                         |
| 3    | Mrs.A.Samundeeswari | AsP, ECE             | Faculty Coordinator | <i>Samy 6/8/25</i>      |
| 4    | Mr.C.Jayaraman      | IV B.E. CSE IOT      | Student Member      | <i>Jayaraman - C</i>    |
| 5    | Mr.I.Irfan Ali      | IV B.Tech PHARMA     | Student Member      | <i>I. Irfan Ali</i>     |
| 6    | Mr.I.Ibrahim        | IV B.E CYBER         | Student Member      | <i>I. Ibrahim</i>       |
| 7    | Mr.R.Giriraj        | IV B.E. AERO         | Student Member      | <i>R. Giriraj</i>       |
| 8    | Ms.N.Sivaranjani    | IV B.E. PHARMA       | Student Member      | <i>N. Sivaranjani</i>   |
| 9    | Mr.A.Harshan kumar  | III B.E ECE          | Student Member      | <i>A. Harshan kumar</i> |
| 10   | Mr.A.P.Sridhar      | III B.E. CYBER       | Student Member      | <i>A.P. Sridhar</i>     |
| 11   | Mr.P.Harishraj      | III B.E AI&ML        | Student Member      | <i>P. Harishraj</i>     |
| 12   | Ms.K.Sudharsan      | III B.E AI&ML        | Student Member      | <i>Sudharsan</i>        |
| 13   | Ms.R.Pooja          | III B.Tech PHARMA    | Student Member      | <i>R. Pooja</i>         |
| 14   | Mr.T.Praveenraj     | III B.E ECE          | Student Member      | <i>T. Praveenraj</i>    |
| 15   | Mr.V.Darvin         | II B.E CSE           | Student Member      | <i>V. Darvin</i>        |
| 16   | Mr.T.Saran vishal   | II B.E IT            | Student Member      | <i>T. Saran vishal</i>  |

*Samy 6/8/25*  
**FACULTY COORDINATOR**

*[Signature]*  
**PRINCIPAL**