

PAAVAI ENGINEERING COLLEGE, NAMAKKAL – 637 018

(AUTONOMOUS)

END SEMESTER EXAMINATIONS – MAY 2026

MINUTES OF THE MEETING OF THE EXAMINATION COMMITTEE

The 22nd Examination committee Meeting of Paavai Engineering College was held on 16.12.2025 at 03:00 p.m. to discuss the following agenda points.

ITEM	CONTENT
1.	Welcome address
2.	❖ Confirmation of previous examination committee meeting ❖ Online attendance entry of students ❖ CIA Test Schedule ❖ Professional elective Courses for UG & PG Programmes ❖ Online/one credit courses ❖ Fast Track Courses ❖ Open Elective Courses ❖ Additional Credit courses ❖ Minor / Honor Courses ❖ Readmission Students – Addition/exemption of courses ❖ List of students requesting for exemption of professional elective courses ❖ List of faculty members handling the courses ❖ Question paper setting for CIA Tests ❖ Model Practical Examination Schedule ❖ Conduct of re-examination for the CIA Tests for internet issues ❖ Panel of Examiners for End Semester Examinations ❖ End Semester Practical Examination Schedule ❖ Commencement of End Semester Theory Examinations & Time table ❖ Valuation of answer scripts ❖ Result Publications ❖ Grievances from the students and faculty members
3.	Vote of Thanks

ITEM 01: WELCOME ADDRESS

- ❖ Dr.B.Murali Babu, COE, welcomed the Principal and all the members for the examination committee meeting.

ITEM 02: CONTROLLER OF EXAMINATION's PRESENTATION

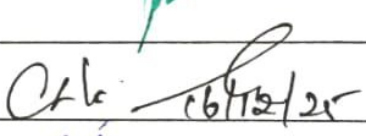
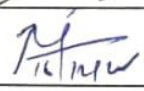
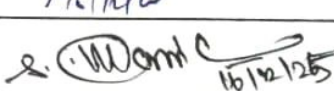
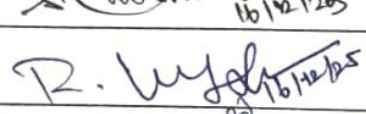
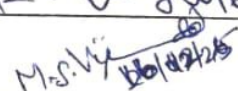
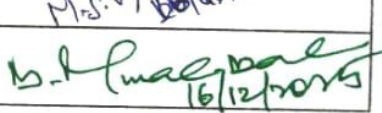
- ❖ Dr.B.Murali Babu, COE presented the following details of the examination activities to be carried out for the End Semester Examinations – April/May 2026 for elaborate discussion and approval.
- ❖ The minutes of the previous meeting held on 11.07.2025 was confirmed for approval.
- ❖ The guidelines and procedure for the entry of daily attendance of the students in the COE examination portal was discussed.
- ❖ The tentative notification of examination for the End Semester Examinations – April/May 2026 was presented before the committee along with the date(s) of tests/ examinations to be conducted.
- ❖ The conduct of CIA Tests along with the dates and session was presented
- ❖ The list of professional elective courses to be chosen by the candidates of the UG/PG Programme(s) was discussed.
- ❖ The list of Online/one credit courses offered by the departments were discussed.
- ❖ The list of open elective courses to be offered by the departments 6th semester B.E./B.Tech Programme(s) was discussed.
- ❖ The eligible students who are willing to opt the Fast Track Courses was discussed.
- ❖ The list of eligible students requesting for exemption of professional elective courses based on the successful completion of NPTEL Courses.
- ❖ The list of eligible students requesting for additional credit courses to be registered
- ❖ The list of eligible students requesting for registration of Minor / Honor courses
- ❖ The list of readmission students and the details of addition/exemption of courses
- ❖ The list of faculty members handling the theory and practical courses of the UG/PG Programme(s) was discussed.
- ❖ The guidelines and hitches in the preparation of the question papers for the CIA Tests were discussed elaborately and properly dissimilated for execution.

- ❖ The conduct of reexamination for the CIA Tests and permission to the students were discussed.
- ❖ The Panel of Examiners for End Semester Examinations, both theory and practical examinations was requested for updation in the COE office.
- ❖ The issue of examination applications and payment of examination fees and last date of payment were discussed.
- ❖ The tentative dates of Model and End Semester Practical Examination were discussed and the formation of batches for regular and arrear courses were discussed.
- ❖ The list of common courses across the departments and semesters was discussed to prepare the time table for the End Semester Theory Examinations.
- ❖ The methodology of submission of grievances on the question papers, valuation by the students and faculty members were discussed.

ITEM 03: VOTE OF THANKS

The meeting ended with a vote of thanks proposed by Dr.B.Murali Babu, COE.

Members Present

S.No.	NAME OF THE MEMBERS	POSITION	SIGNATURE
1	Dr.M.Prem Kumar Principal	Principal	
2	Dr.C.Nirmala Professor & HOD / Biotechnology	Member	
3	Dr. R.Arravind Professor & HOD / Aeronautical	Member	
4	Mr.S.Manikandan AP/EEE & ACOE	Member	
5	Prof. R.Loganathan AP/Cyber	Member	
6	Dr.M.S.Vijayanand ASP/Mechanical & ACOE	Member	
7	Dr.B.Murali Babu Professor / EEE& COE	Member Secretary	

PAAVAI ENGINEERING COLLEGE, NAMAKKAL – 637 018

(AUTONOMOUS)

END SEMESTER EXAMINATIONS – NOVEMBER 2026

MINUTES OF THE MEETING OF THE EXAMINATION COMMITTEE

The 23rd Examination Committee Meeting of Paavai Engineering College was held on 20.07.2026 at 10:00 a.m. to discuss the following agenda points.

ITEM	CONTENTS
1.	Welcome address
2.	❖ Confirmation of the previous examination committee meeting ❖ CIA Test Schedule ❖ Government's & university SOP & guidelines ❖ Professional elective Courses for UG & PG Programmes ❖ Online/one credit courses ❖ Fast Track Courses ❖ Open Elective Courses ❖ Students' registration for the Honors / Minor degree programme ❖ Students' registration for additional credits to be earned ❖ Readmission Students – Addition/exemption of courses ❖ List of students requesting for exemption of professional elective courses ❖ List of faculty members handling the courses ❖ Question paper setting for CIA Tests ❖ Model Practical Examination Schedule ❖ Conduct of re- examination for the CIA Tests for internet issues ❖ Panel of Examiners for End Semester Examinations ❖ End Semester Practical Examination Schedule ❖ Commencement of End Semester Theory Examinations & Time table ❖ Valuation of answer scripts ❖ Result Publications ❖ Grievances from the students and faculty members
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- ❖ Dr.B.Murali Babu, COE, welcomed the Principal and all the members for the examination committee meeting.

ITEM 02: CONTROLLER OF EXAMINATION's PRESENTATION

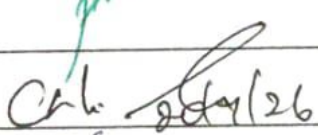
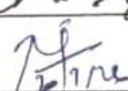
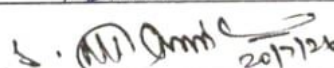
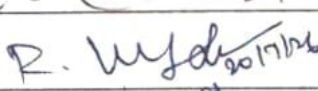
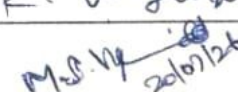
- ❖ Dr.B.Murali Babu, COE, presented the following details of the examination activities to be carried out for the End Semester Examinations – November/ December 2026 for elaborate discussion and approval.
- ❖ The minutes of the previous meeting held on 16.12.2025 were confirmed for approval with the modalities and result publication based on University guidelines.
- ❖ The tentative notification of examination for the End Semester Examinations – November/ December 2026 was presented before the committee along with the date(s) of tests/ examinations to be conducted.
- ❖ The conduct of CIA Tests along with the dates and sessions was presented
- ❖ The list of professional elective courses to be chosen by the candidates of the UG/PG Programme(s) was discussed.
- ❖ The list of Online/one credit courses offered by the departments was discussed.
- ❖ The list of open elective courses to be offered by the departments 7th semester B.E./B.Tech Programme(s) was discussed.
- ❖ The eligible students who are willing to opt the Fast Track Courses was discussed.
- ❖ The list of eligible students requesting for exemption of professional elective courses based on the successful completion of NPTEL Courses.
- ❖ The list of eligible students requesting for additional credit courses to be registered
- ❖ The list of readmission students and the details of addition/exemption of courses
- ❖ The registration process for the Honors / Minor degree programme were discussed.
- ❖ The list of faculty members handling the theory and practical courses of the UG/PG Programme(s) was discussed.
- ❖ The guidelines and hitches in the preparation of the question papers for the CIA Tests were discussed elaborately and properly dissimilated for execution.

- ❖ The conduct of reexamination for the CIA Tests and permission to the students were discussed.
- ❖ The Panel of Examiners for End Semester Examinations, both theory and practical examinations was requested for updation in the COE office.
- ❖ The issue of examination applications and payment of examination fees and the last date of payment were discussed.
- ❖ The tentative dates of the Model and End Semester Practical Examination were discussed, and the formation of batches for regular and arrear courses was discussed.
- ❖ The list of common courses across the departments and semesters was discussed to prepare the timetable for the End Semester Theory Examinations.
- ❖ The methodology of submission of grievances on the question papers, valuation by the students and faculty members was discussed.

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7	Dr.B.Murali Babu Professor / EEE& COE	Member Secretary	